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MEMORANDUM FOR: Director of Security

SUBJECT: Training Course for Security Officers

REFERENCE: Your memorandum to me, dated 5 September 1956,
same subject

1. Your request of 5 September 1956, referenced above, has received careful consideration by all elements of the Office of Training concerned, and has been discussed in some detail with representatives of your Office. I believe we will be able to offer you a training program along the lines indicated, beginning in 1957, if you will accept certain modifications in procedure which will enable us to schedule it around existing commitments.

2. I suggest a six-week program of instruction, to consist of the following elements:

- a. An Intelligence Orientation Unit - Introduction to Intelligence (ten days)
- b. A Communism Unit - Introduction to Communism (ten days)
- c. A Tradecraft and Operations Unit - A survey for familiarization purposes (seven days)
- d. A Counterespionage Unit - CE orientation (three days)

The training objectives in each case will be, or will include, those expressed in your request. A detailed outline of proposed subject matter is attached.

3. In order that your interests and the Office of Training's capabilities may be taken equally into account, I suggest that the conduct of the program be guided by the following understandings:

- a. The course will be offered in Headquarters facilities of the Office of Training.

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b. The instruction in Intelligence and Communism will be offered within the framework of the present course, Intelligence Orientation. If necessary, arrangements can be made to enroll your students in DD/P - DD/A sessions of the course which will be attended only by CIA personnel, many of whom are going into overseas assignments.

c. The Office of Training will accept such cover arrangements as you feel are necessary for enrolling Security Office students in this part of the program.

d. The Tradecraft and Operations and Counterespionage units will, of necessity, provide only an orientation in these subjects, but every effort will be made to adapt them to the needs of your students.

e. These units will be offered only to meet the requirements of a special category of Security Officers. They will not serve as a substitute for existing training programs which other Security Office personnel normally will attend.

f. Maximum enrollment in the Security Officer program should not exceed twenty students, nor should it be offered for fewer than ten.

4. We could offer the program for the first time in May-June 1957. It could be given again at some mutually agreeable time in the autumn of 1957, and three times each year thereafter. If this proposal is satisfactory to you, members of my staff will proceed to work with your representatives in developing a firm program.

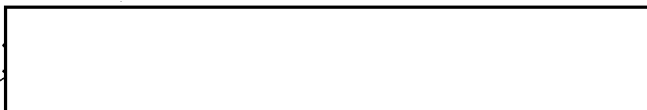
MATTHEW BAIRD
Director of Training

Enclosure:

Proposed outline for Security Officer
Training Program

Distribution:

Orig. and 1 - Addressee
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1 - C/IS/TR



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Next 3 Page(s) In Document Exempt

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